



**FACULTY OF SPORTS & EXERCISE SCIENCE
UNIVERSITI MALAYA**

CLASS RELEASE FORM

Attention:

1. Applications must be **submitted at least 7 days before the requested class release date.**
2. **Attach an official invitation letter/document** from the relevant party.
3. Applications are **only for courses in the Faculty of Sports & Exercise Science (Course Code V).**
4. Please note that applications will not be processed if students **do not follow the specified procedures.**
5. Please **make a copy after obtaining approval to be given to the relevant course lecturers** for their information and further action.
6. Please refer to the class release criteria the next page.
7. Completed applications should be emailed to deputydeans_fsес@um.edu.my and copied to the lecturers for the involved courses.

Date : _____
 Name : _____
 Matric No : _____
 H/P No : _____
 CGPA : _____
 Class release application date : _____ to _____
 Reasons for the application: _____

Course Information:

No.	Course Code	Course Name	Lecturer's Name
1			
2			
3			
4			
5			
6			

Signature : _____ Date : _____

***Disclaimer: I hereby confirm that the information provided above is correct**

OFFICE USE

Number of days previously approved : _____

Decision:

Class release approved

Class release only approved from _____ to _____

Class release not approved for the following reason:

Deputy Dean (Undergraduate & Student Affairs)

Date : _____

CRITERIA FOR CLASS RELEASE

The criteria for class release are as follows:

International level national athletes representing the country in internationally recognized by **MSN/MOM/KBS**. Events that can be considered are:

1.1 Olympics/Paralympics/Deaflympics/Commonwealth/Asian Games/SEA Games/AUG/WUG/WUC

Or

**1.2 Open Tournaments (For Qualification/Ranking Purposes)
Maximum 3 Times Per Semester**

Or

**1.3 Friendly Matches
1 Time Per Semester**

Or

1.4 For Any That Are Not Listed Will Be Decided in The Undergraduate Committee Meeting.